

Park Pavilion Rental Application

New Hope Residents Only – Valid Photo ID Required



New Hope Parks and Recreation
4401 Xylon Ave N, New Hope, MN 55428
Phone: 763-531-5151 Fax: 763-531-5136
Email: rec@newhopemn.gov

Park Locations
Civic Center Park, 4401 Xylon Ave N
Northwood Park, 3815 Boone Ave N
Hidden Valley Park, 8800 32nd Ave N

Name of Applicant _____ Phone _____

Address _____ City _____ Zip _____

Sponsoring Group or Organization _____ Email _____

Park Location: _____ Civic Center _____ Hidden Valley _____ Northwood

Date Requested _____ Special Accommodations _____

Purpose of Event _____

Time: _____ 10 a.m.-3 p.m. _____ 4-9 p.m. Estimated Attendance _____

Civic Center Park, 4401 Xylon Ave N

Capacity of 50. Electricity available. Parking lot, portable restroom, tennis courts, basketball court, sand volleyball court, walking path and playground located nearby.

Northwood Park, 3815 Boone Ave N

Capacity of 100. Electricity available. Parking lot, running water, portable restroom, grill, softball fields, and walking path located nearby. Playground and basketball court located across Boone Avenue.

Hidden Valley Park, 8800 32nd Ave N

Capacity of 35. Electricity available. Parking lot, portable restroom, grill, tennis courts, basketball court, walking path and playground located nearby.

Availability

May 1-September 30

\$200 Damage/Policy Compliance Deposit required on all reservations

Half-Day: 10 a.m. to 3 p.m., or 4 to 9 p.m. Fee: \$95 per time slot New Hope residents or businesses

Full Day: 10 a.m. to 9 p.m. (full day) Fee: \$170 New Hope residents or businesses

Northwood/Hidden Valley Park Warming Houses

Capacity of 20. Electricity available, indoor restrooms. Not available during Parks & Rec programming or Open Skating.

Fee: \$28 per hour New Hope residents or businesses

\$20 per hour with pavilion rental (same date/time)

(see other side)

If this permit is issued, the applicant does hereby agree to all of the following:

- The proposed activity or use of the park will not unreasonably interfere with or detract from the promotion of public health, welfare, safety, recreation, and general enjoyment of the park.
- The city of New Hope has a noise ordinance that will be enforced. Music may not be played in a manner as to disturb the peace, quiet, and comfort of any nearby person of ordinary sensibility. **The use of amplifying equipment, speakers or microphones is not allowed for pavilion or warming house rentals.**
- The proposed activity will not entail unusual, extraordinary, or burdensome expense or police operation by the city of New Hope. **If patrol officers observe any violations, penalties may include a verbal warning, a citation, or immediate termination of the event.**
- The park and all facilities used will be clean and in the same condition as prior to using it.
- No decorations, signs, banners, etc. may be pinned, taped, stapled, or glued to pavilion structure.
- The Applicant shall be liable for any loss, damage, or injury sustained by the users of the facility. The Applicant shall agree to compensate the city of New Hope for any damages to the facility, equipment or other items owned by the City.
- The Applicant shall be bound by all park rules and regulations and all applicable ordinances as though the same were inserted in said permits, including "No glass containers may be brought into the parks" (Ord 6.98).
- No live wild animals or hooped animals allowed in city parks. Domestic pets must be leashed at all times.
- Inflatables allowed with prior approval by the Parks and Recreation Director. Permit holder must provide the city with a Certificate of Insurance from the vendor that includes liability coverage of at least \$1.5 million, naming the City of New Hope as an additional insured. Certificate of Insurance must be provided a minimum of two weeks in advance of the reservation. Inflatables must be weighted down with sandbags (no stakes).
- Tobacco-free parks policy is in effect (smoking permitted in parking lots only).
- Users must park in designated parking areas only. No driving or parking on park path or on grass.
- \$200 Damage/Policy Compliance Deposit and all applicable rental fees are due at the time of reservation. Failure to follow the above policies will result in forfeiture of Damage/Policy Compliance Deposit.
- If all policies are followed, deposit will be refunded 7-14 days following event.
- Cancellations allowed at least 10 days prior to the rental. A \$25 service fee will be charged on all cancellations.

Signature of Applicant _____ Date _____

Note: If you need immediate assistance on the day of your event (i.e. no electricity, no tables) please call 763-531-5170.

Payment Information

Am Express/Discover/MC/Visa # _____ Exp Date _____ Zip Code _____

<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date _____
Pavilion (fee per time slot)	<input type="checkbox"/> \$95	New Hope Residents/Businesses
Pavilion (fee – full day)	<input type="checkbox"/> \$170	New Hope Residents/Businesses
Warming House (fee per hour)		
<input type="checkbox"/> \$28 per hour	New Hope Residents/Businesses	
<input type="checkbox"/> \$20 per hour	with Pavilion Rental	
Damage/Policy Compliance Deposit		
\$200	Date Received _____	Date Refunded _____ Date Forfeited _____
2024	_____	
Authorized City of New Hope Personnel		